

Account Type:	Full Account	Mail Only Account
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Name of New User:	
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Main Email Address:	
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Any Alias Email addresses:	
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Current User that has the required level of access to applications files etc. and can be copied. (if this is not possible then please list below)	
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List of Applications to have access to:

List of any Email Distribution groups to be members of:

Data drives (e.g. "F drive") and/or Folders to have Access to:
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Any Other Information

Please Note: New account applications must be received at least **3 working days** before they are required to be live. If received after this time then it is not guaranteed the account will be set-up in time.

For use by iConnect only:

Username:		Sent to Accounts:	
RSA Serial Number:		Sent to Customer:	
RSA Pin Code:		RSA updated:	
		Licenses updated:	

Email:	
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First Name:		Last Name:	
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Phone Number:		Extension:	
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Manager Name:		Employee Number:	
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Manager Email:		Job Title:	
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Group:	
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Division:	
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Location:	
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